



**Parish Councillors are summoned to attend a Meeting of Fownhope Parish Council at Fownhope Pavilion on Wednesday 1st December 2021 at 7.00pm.
The Public and Press are cordially invited to attend.**

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| 1) | To accept apologies for absence | KB |
| 2) | To Receive any Declarations of Interest and Requests for Dispensations | |
| 3) | Open Session:
a) To receive report from the Ward Councillor
b) To receive report from PC Josh Kitchen, West Mercia Community Policing Team
c) To receive representations from the Public | JH
JK/KB
KB |
| 4) | To approve the Minutes from the Parish Council Meeting on 3rd November 2021 | KB |
| 5) | Footpaths:
a) To receive report and agree any works to be undertaken | TJ/WM |
| 6) | Highways:
a) To receive report and agree any works to be undertaken
b) To receive report and approve the final Memorandum of Understanding between HC and B4224 Strategy Group
c) To receive update from B4224 Social Value Project public consultation and agree action
d) To approve repairs to damage caused to ditch on Common Hill Lane | SE
KB
KB
KB |
| 7) | Environment:
a) To receive an update from the Environment Group and agree any action
b) To receive update on Higher Level Stewardship Scheme and agree action
c) To receive update on works required to trees at the Fire Station and agree action | KB
KB/DQ
KB |
| 8) | FRFA/Recreation Field:
a) To receive any updates on FRFA matters and agree action
b) To receive the resignation of the current PC FRFA representative and nominate a replacement
c) To note graffiti on skate ramp and agree action | MS
MS/KB
KB |
| 9) | To Comment on Planning Applications for Determination by Herefordshire Council:
a) 214056: 1 Nash Cottages, Fownhope, HR1 4PS. Erection of a single storey, rear extension to original dwelling. | DQ |
| 10) | To Note Planning Responses Submitted to Herefordshire Council under Devolved Powers:
a) 213934, Swan Barn, Fownhope, HR1 4PJ. Proposed shed to be used to store canoes. The structure has a concrete floor, steel frame (invisible from the outside) and is clad in larch to blend in with the existing house and outbuilding cladding. The roof is a 'slate effect' tin roof in an effort to look similar to the existing house and outbuilding slate roofs. Supported with comments. | DQ |
| 11) | To Note Planning Decisions Made by Herefordshire Council:
a) 213320, 23 Scotch Firs, Fownhope, HR1 4NW. Proposed single storey rear and side extension including new porch. Approved with conditions.
b) 203919, Land North West of Mount Pleasant, off B4224, Fownhope, HR1 4PT. Installation of 14.97m high monopole structure and associated works. Withdrawn. | DQ
DQ |

12)	To Consider Other Matters Relating to Planning: a) To agree to approve between meetings via email FPC response to Herefordshire Council's pre-consultation survey regarding updating the Local Plan	KB
13)	Finance: a) To receive financial reports b) To approve the draft budget and set the precept for 2022/2023 c) To receive interim internal audit if available and agree action if required d) To agree action concerning HC's Community Climate and Nature Grant e) To approve payments for Clerk Salary (December) and HMRC PAYE/NIC between meetings f) To approve invoices to be paid (below)	HT KB KB KB KB KB
14)	Community: a) To receive update on Queen's Platinum Jubilee Celebrations and agree action b) To receive update on the Fownhope Radio Christmas Roadshow and agree action	KB KB
15)	Next Meeting: To note date and agenda items for meeting Wednesday 2 nd February 2022	KB

Payments to be approved:					
Payee	Details	Budget Heading	Excl. VAT	VAT	Total amount
FRFA	Meeting Room Hire October	Meeting Room Hire	36.00	-	36.00
Suzi Bruce	Grass Cutting Comm Gardens	Grass Cutting	25.00	-	25.00
Suzi Bruce	Biggs Lane, Sediment Pit, Gateways, Signs and Grips, path cleared	Lengthsman	210.00	-	210.00
Helen Tinson	Clerk Salary (November 2021)	Clerk	649.04	-	649.04
Helen Tinson	Work at Home Allowance (Sept-Nov)	Clerk Expenses	39.00	-	39.00
Helen Tinson	Clerk Expenses (Sept-Nov)	Clerk Expenses	138.20	13.20	151.40

Helen Tinson, Clerk
26th November 2021