



Parish Councillors are summoned to attend a Meeting of Fownhope Parish Council at Fownhope Pavilion on Wednesday 1st February 2023 at 7.00pm. The Public and Press are cordially invited to attend.

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|----|--|----------------------------|
| 1) | To accept apologies for absence | KB |
| 2) | To Receive any Declarations of Interest and Requests for Dispensations | KB |
| 3) | Open Session:
a) To receive report from the Ward Councillor
b) To receive representations from the Public | JH
KB |
| 4) | To approve the Minutes from the Parish Council Meeting on 7th December 2022 | KB |
| 5) | Highways:
a) To receive report and agree any works to be undertaken
b) To receive report and consider proposals for £175,000 Traffic Calming Scheme
c) To consider increase in cost for repairs to the tarmac access road | SE
SE/KB
SE |
| 6) | Environment:
a) To receive a report from the first Fownhope Community Saturday and ratify the decision to fund the Kids Kitchen session at a cost of £250.00
b) To receive an update from the Environment Group and agree action as required
c) To receive update concerning tree works required in the annual survey and agree action
d) To consider a proposed motion that HC consider some management of un-owned commons in co-operation with Parish Councils and potential funding; and Herefordshire Meadow Webinar
e) To consider correspondence in relation to volunteer Tree Warden role and agree actions | GW
KB
KB
KB
KB |
| 7) | Footpaths:
a) To receive report and agree any works to be undertaken
b) To receive update concerning the Wye Valley AONB DEFRA Access Improvement Funding
c) To consider definitive Fownhope Walk proposal – The Fownhope Wander | TJ/WM
TJ
WM |
| 8) | To Comment on Planning Applications for Determination by Herefordshire Council:
a) 223515: Tump Farm, Fownhope, HR1 4PJ. Proposed retention of an existing caravan to be used as accommodation for a farm worker (retrospective)
b) 224121: Land opposite Mill House Farm, Fownhope. HR1 4NN. Proposed temporary advertisements to promote the development of 15 no. dwellings
c) 224122: Old Potato Store, Mill Lane, Fownhope. An application to renew the existing consent (212413) to display advertisement for a temporary sign board and 4 no. flag poles to advertise housing development.
d) 224326: 2 Fownhope Court, Court Gardens, Fownhope, HR1 4PB. T1 Yew – reduce crown overhanging leylandii hedge by approx. 2-3m. T2 Common Yew (90% dead) – remove down and leave as a monolith at approx. 3m from ground level. Note an electrical shutdown will be required for the works to be done safely. | DQ
DQ
DQ
DQ |
| 9) | To Ratify Decisions Made by the Planning Working Group under Clerk’s Devolved Powers:
a) Walnut Tree House, New Inn Close, Fownhope. HR1 4PE. T1 – Large walnut tree on driveway to Walnut Tree House, reduce in height by approx. 4m to leave an overall crown height of approx. 12m. Reduce outer canopy over garage roof and parking area to correspond. Reason – prevent encroachment. Support. | DQ |

10)	To Note Report on Planning Decisions Made by Herefordshire Council (attached to agenda)	DQ
11)	FRFA/Recreation Field: a) To receive any updates on FRFA matters and agree action as required b) To consider proposals to extend the paved patio area c) To receive an update and consider response to BBLP Social Value Project	MS KB/MS SE
12)	Community: a) To consider plans to celebrate the Kings Coronation in May b) To agree a date and consider plans for the Annual Parish Meeting	KB KB
13)	Finance and Policy: a) To receive financial report and agree action as required b) To approve RoSPA Playground Inspection Fees of £75 plus VAT per play area c) To consider and approve 2023 fees from PATA Payroll Service d) To consider HALC/NALC membership for 2023/24 at a cost of £694.19 plus VAT e) To consider renewing Fownhope.org.uk domain name for 4 years at a cost of £56.99 plus VAT f) To ratify payments made between meetings (below in red) g) To approve invoices to be paid (below in black)	HT KB KB KB KB KB KB
14)	Training: a) To consider Clerk's attendance on 2023 SLCC training webinars b) To consider first aid training for volunteers	KB KB
15)	Clerk's Report: a) To receive report and agree actions as necessary	HT
16)	Next Meeting: To note date and agenda items for the Parish Council Meeting on Wednesday 1 st March 2023 at 7pm	KB

Payments to be approved:

Payee	Details	Budget Heading	Excl. VAT	VAT	Total amount
Suzi Bruce	Strimming, Sediment Pit	Lengthsman	70.00	-	70.00
Suzi Bruce	Grass Cutting Community Gardens	Grass Cutting	25.00	-	25.00
Cloud Next	.gov.uk domain purchase	Website	110.00	22.00	132.00
Cloud Next	.gov.uk email hosting	Website	49.99	9.99	59.98
Acer Tree Services	Tree works identified on survey	Tree works	825.00	165.00	990.00
Helen Tinson	Clerk Salary (December 2022)	Clerk Salary	813.64	-	813.64
HMRC	PAYE/NIC	Clerk Salary	700.30	-	700.30
Nick Maddy Coaches	Ross Bus December	Bus Service	90.00	-	90.00
FRFA	Pavilion 5/12/22 and 7/12/22	Meeting Room Hire	40.00	-	40.00
Nick Maddy Coaches	Ross Bus January	Bus Service	90.00	-	90.00
HALC	Membership Fees 2023/23	Subscriptions	694.19	138.84	833.03
Helen Tinson	Clerk Salary (January 2023 and back dated pay increase)	Clerk Salary	1209.95	-	1209.95
Mike Simmons	Reimburse Namesco domain hosting fees – Fownhope.org.uk	Website	56.99	11.40	68.39
Kevin Braybrook	Reimburse costs associated with warm space provision	Community Engagement	24.15	-	24.15

Helen Tinson, Clerk,
27th January 2023

Fownhope Parish Council

Serving the community



REPORT FOR COUNCIL MEETING: 1st February 2023

REPORT BY: Helen Tinson, Clerk/RFO

AGENDA ITEM: 10: Planning Decisions made by Herefordshire Council

- a) 223612: Land to rear of Fownhope Fire Station: Works to trees in a conservation area:
Can proceed.
- b) 223572: Westholme, Fownhope, HR1 4NN. Works to trees in a conservation area:
Can proceed.
- c) 223044: Hillview, Woolhope, HR1 4QH. Proposed double garage with storage area and playroom within the roof space, alterations to existing access and parking arrangements.
Approved with conditions.
- d) 212638: Nash farm, Fownhope, HR1 4PS. Proposed new rooflight configurations which differ to previous approved applications 192274 and 192275.
Approved with conditions.
- e) 223724: Land at Eastwood, Fownhope, HR1 4QA. Proposed non-material amendment to planning permission 204002 – to allow repositioning/adjustments to window openings, external material variations and new rooflight.
Approved with conditions.
- f) 222954: Land opposite Mill House Farm, Fownhope. Application for approval of details reserved by condition 5 attached to planning permission 200755.
Approved.
- g) 222953: Land opposite Mill House Farm, Fownhope. Application for approval of details reserved by conditions 12, 18, 22, 25, 26 and 28 attached to planning permission 211522.
Approved