



**Parish Councillors are summoned to attend a Meeting of Fownhope Parish Council at Fownhope Pavilion on Wednesday 1st September 2021 at 7.00pm.
The Public and Press are cordially invited to attend.**

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| 1) | To accept apologies for absence | KB |
| 2) | To consider applications to fill the current vacancy, co-opt a new councillor and receive his/her Declaration of Acceptance of Office | KB |
| 3) | To Receive any Declarations of Interest and Requests for Dispensations | KB |
| 4) | To approve the Minutes Parish Council Meeting on 7th July 2021 | KB |
| 5) | Open Session: | |
| | a) To receive report from the Ward Councillor | JH |
| | b) To receive report from PC Josh Kitchen, West Mercia Community Policing Team | KB |
| | c) To receive representations from the Public | KB |
| 6) | To Comment on Planning Applications for Determination by Herefordshire Council: | DQ |
| | a) To consider all current planning applications as detailed on the document 'Appendix A, Planning', and any applications received between publication of agenda and the meeting date. | |
| 7) | To Note Planning Responses Submitted to Herefordshire Council under Devolved Powers: | DQ |
| | a) To note responses as detailed on the document 'Appendix A, Planning'. | |
| 8) | To Note Planning Decisions Made by Herefordshire Council: | DQ |
| | a) To note decisions as detailed on the document 'Appendix A, Planning'. | |
| 9) | To Consider Other Matters Relating to Planning: | |
| | a) To discuss developments at Mill Field and Potato Barns with representation from MF Freemans | KB |
| | b) To consider HC communication to update Section 106 Wish List | KB |
| | c) To consider further response concerning the development at land adjacent to Medical Centre | KB |
| 10) | Finance: | |
| | a) To receive financial reports | HT |
| | b) To consider a donation of £50 to the Wye Usk Foundation for spraying Japanese Knotweed | DQ |
| | c) To consider sharing costs for tree work on boundary of Common Hill and Mistletoe Cottage | KB |
| | d) To consider request to disclose the legal advice received in connection with maintaining the Churchyard and the Church Clock | KB |
| | e) To ratify invoices made between meetings (see page 2 in red) | KB |
| | f) To approve invoices to be paid (see page 2 in black) | KB |
| 11) | Community: | |
| | a) To consider volunteer event on 5 th September | KB |
| | b) To note BT removal of telephone kiosk at Court Orchard | KB |
| | c) To consider the relocation of the bin outside the old salon | HT |
| | d) To consider correspondence and further nominations for Assets of Community Value | KB |
| | e) To receive update concerning the removal of Vodafone antennae and agree action | KB |
| 12) | Environment: | |
| | a) To receive an update from the Environment Group and agree any action | KB |

13)	b) To consider our open spaces in response to Open Spaces Society's Campaign to Grant a Green Highways: a) To receive report and updates and agree any works to be undertaken b) To consider verge maintenance at village gateways c) To consider matter of weeds along Noverwood Drive and in brook on Capler Lane	KB KB/SE KB KB
14)	Footpaths: a) To receive report concerning footpaths and agree any works to be undertaken	TJ/PM
15)	FRFA/Recreation Field: a) To receive any updates on FRFA issues and agree action b) To receive update on playground maintenance	MS KB
16)	Community Land Trust: a) To receive report from Cllr Hemming concerning FCLT and agree action if required	FH
17)	Training: a) To consider attendance at HC's Parish Council Summit on 14/9/21 and 6/12/21 b) To consider attendance at NALC online training session (costs from £30 per session): i) Levelling up the Environment through Biodiversity, 27 th October 2021 ii) Making Rural Housing More Affordable, 17 th November 2021 d) To consider Clerk attendance at SLCC National Conference at a cost of £100 plus VAT	KB KB KB
18)	Next Meeting: To note date and agenda items for meeting Wednesday 6 th October 2021 <i>A resolution will be passed to exclude the public to discuss the following confidential matter:</i>	KB KB
19)	Fownhope Community Awards: a) To approve nominations for the Fownhope Community Service Award and Sports Award	DQ/MS

Payments to be approved:

Payee	Details	Budget Heading	Excl. VAT	VAT	Total amount
Suzi Bruce	Biggs Lane, Sediment Pit	Lengthsman	95.00	-	95.00
Suzi Bruce	Grass Cutting, Comm Gardens	Grass Cutting	50.00	-	50.00
Pudsey Diamond	Materials for SIDs	Traffic Calming	115.08	23.02	138.10
Suzi Bruce	Footpaths, cutting and clearing	P3	730.00	-	730.00
RoSPA Play Safety	Play Inspector Training	Training	260.00	52.00	312.00
HMRC	PAYE/NIC (April, May, June)	Clerk	475.24	-	475.24
FRFA	Pavilion 7.7.21 (PC Meeting)	Room Hire	18.00	-	18.00
FNMH	Memorial Hall 23.7.21 (CSW)	Room Hire	20.00	-	20.00
Nick Maddy Coaches	Bus Service 458 (July)	Bus Service	90.00	-	90.00
Helen Tinson	Clerk Salary (July 2021)	Clerk	649.04	-	649.04
St. Michaels Hospice	Donation for weeding B4224 (20/21)	Lengthsman	100.00	-	100.00
PiP Printing	Village Walks Leaflets		348.20	-	348.20
Adrian Hope Tree Svc	Tree work Sheershill Common	Tree works	120.00	24.00	144.00
Wye Valley Skips	Community Skip (5/9/21)	Projects	255.00	51.00	306.0
Suzi Bruce	Strimming and clearing	Lengthsman	310.00	-	310.00
Suzi Bruce	Cleaning footpaths Scotch Firs	Lengthsman	90.00	-	90.00
Helen Tinson	Clerk Salary August 2021	Clerk	649.04	-	649.04
Helen Tinson	Work at Home Allowance (Mar-Aug)	Clerk Expenses	78.00	-	78.00
Helen Tinson	Clerk Expenses (Mar-Aug)	Clerk Expenses	185.91	22.00	207.91
Helen Tinson	Reimburse Bin Liners	Rec Field Support	18.79	3.76	22.55
Helen Tinson	Reimburse Folding Display Boards	Projects (5/9/21 event)	133.15	26.63	159.78
Mike Simmons	Reimburse costs Picture Frames	Administration	29.95	-	29.95

Helen Tinson, Clerk, 26th August 2021