



**Parish Councillors are summoned to attend a Meeting of Fownhope Parish Council via online meeting facility Zoom on Wednesday 3rd February 2021 at 7.00pm.
Meeting ID: 886 2020 8287. Passcode: 620956.
The Public and Press are cordially invited to attend.**

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| 1) | To accept apologies for absence. | MC |
| 2) | To Receive any Declarations of Interest and Requests for Dispensations | MC |
| 3) | To approve the Minutes of the Parish Council meeting on 2nd December 2020 | MC |
| 4) | Open Session:
a) To receive report from Cllr John Harrington concerning the B4224
b) To receive a report from the Ward Councillor
c) To receive representations from the Public | MC
JH
MC |
| 5) | Finance:
a) To receive financial reports and report from the Finance Working Group Meeting, 21.1.21
b) To receive the final external audit report for 2019/20
c) To receive the interim internal audit report for 2020/2021
d) To consider request for financial contribution towards maintenance of the Church Clock
e) To agree costs of £137.00 plus VAT for the play area and skate ramp RoSPA inspections
f) To ratify payments made between meetings (see page 2)
g) To approve invoices for payment (see page 2) | HT
MC
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MC |
| 6) | To Comment on Planning Applications for Determination by Herefordshire Council:
a) 203348, New House Adjacent Lady Grove, Mordiford, HR1 4LT. Proposed firewood store.
b) 204503, Melrose House, Common Hill, Fownhope, HR1 4PZ. Proposed demolition of the existing structure and replace with a new building to provide accommodation ancillary to the main dwelling.
c) 204509, Welcheston Court, Woolhope, HR1 4QU. Proposed creation of a horse gallop for private use.
d) 203919, Land north west of Mount Pleasant, off B4224, Fownhope. Installation of mast, antenna and cabinets with fencing, native planting to screen and stone access track. | KB
KB
KB
KB |
| 7) | To Note Planning Responses Submitted to Herefordshire Council under Devolved Powers:
a) 204057, The Paddocks, Fownhope, HR1 4PA. Variation of Condition 2 of Planning Permission 193046. No objections raised.
b) 204193, Fern House, Fownhope, HR1 4PG. Proposed works to trees in a conservation area. Support.
c) 204270, 1 Manor Court, Fownhope, HR1 4PW. Proposed works to trees in a conservation area. Support.
d) 204002, Eastwood, Fownhope, HR1 4QA. Proposed erection of replacement dwelling following demolition of existing dwelling. Support (with comments) | MC
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MC
MC |
| 8) | To Note Planning Decisions by Herefordshire Council:
a) 203320, 1 Court Orchard, Fownhope, HR1 4NY. Proposed erection of garage. Approved with conditions.
b) 203720, Pineview, Court Gardens, Fownhope, HR1 4PA. Proposed work to trees in a conservation area. Work can proceed. | MC
MC |

9)	Environment: a) To receive an update from the Environment Group and agree action b) To consider Western Power Distribution proposal to underground power lines in the Wye Valley AONB and agree action c) To consider Tree Survey on Common Land and frequency of surveys d) To consider proposals for work to be carried out on Common Land	GW MC MC MC
10)	Highways: a) To receive report and updates and agree any works to be undertaken b) To receive update concerning B4224 and agree actions c) To receive report from B4224 Strategy Group d) To consider enrolling in 2021/22 Parish Lengthsman and Parish Path Partnership Schemes e) To receive update concerning traffic calming issues	KB KB/MC KB KB KB
11)	Footpaths: a) To receive report concerning footpaths and agree any works to be undertaken b) To receive update on noticeboard in High Street, confirm adoption and consider costs for repair	TJ/PM MC/HT
12)	FRFA: a) To receive any updates on FRFA issues and agree action b) To consider report on playground maintenance, public consultation and agree actions	MS MC/EW
13)	Consultations: a) To consider attendance at HC's 'Feedback' meeting following the budget consultation	MC
14)	Training: a) To consider HALC training schedule and consider attendance b) To consider SLCC training for Clerk at a cost of £75 plus VAT	MC MC
15)	Agenda Items for Next Meeting: To note agenda items for the March 2021 meeting: <ul style="list-style-type: none"> To receive report concerning updated walks and agree action 	MC MC
16)	Date of Next Meeting: Wednesday 3 rd March 2021.	

Payments to be approved:					
Payee	Details	Budget Heading	Excl. VAT	VAT	Total amount
Thomas's Forge	Materials for mower	Rec Field Support	35.00	7.00	42.00
Suzi Bruce	Grit bins, grip clearance, leaf debris, strimming	Lengthsman	135.00	-	135.00
RS Signs and Engraving	Danger Deep Water sign	Parish Maintenance	64.12	12.82	76.94
Helen Tinson	Clerk Salary (December)	Clerk	642.72	-	642.72
HMRC	PAYE/NIC (Oct, Nov, Dec)	Clerk	626.03	-	626.03
PATA Payroll	Payroll Support (Oct, Nov, Dec)	Admin	7.75	-	7.75
Ed White	Reimbursement of expenses	Rec Field Support	37.46	7.49	44.95
Helen Tinson	Clerk Salary (January)	Clerk	642.52	-	642.52
Sean Lynch	Grass Cutting Scotch Firs	Grass Cutting	525.00	-	525.00
PDH Hereford	Ditch Clearance	Lengthsman	720.25	141.01	861.26
Suzi Bruce	Ditch Clearance	Lengthsman	150.00	-	150.00
Suzi Bruce	Grit bins and drain clearance	Lengthsman	40.00	-	40.00
PKF Littlejohn	External Audit 2019/2020	Audit	200.00	40.00	240.00
PKF Littlejohn	External Audit 2019/2020 Fees	Audit	1500.00	300.00	1800.00
Robin Peers	Internal Audit 2020/2021	Audit	100.00	-	100.00
Radbournes	Sandbags	Parish Maintenance	TBC	TBC	TBC
Suzi Bruce	Grit bins, bench refix	Lengthsman	90.00	-	90.00

Helen Tinson, Clerk, 29th January 2021