



**Parish Councillors are summoned to attend a Meeting of Fownhope Parish Council at Fownhope Pavilion on Wednesday 6<sup>th</sup> October 2021 at 7.00pm. The Public and Press are cordially invited to attend.**

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|-----|--|-------|
| 1)  | <b>To accept apologies for absence</b>   | KB    |
| 2)  | <b>To Receive any Declarations of Interest and Requests for Dispensations</b>  | KB    |
| 3)  | <b>Open Session:</b>   |       |
|     | a) To note the Community Service Awards presented at the Community Event, and present awards to Martin Williams; Helen and James Legge; Simon and Claire Fisher; and Sue and William Dereham                   | DQ    |
|     | b) To receive report from Rachael Joy, HC's Interim Director for Waste   | RJ    |
|     | c) To receive report from the Ward Councillor  | JH    |
|     | d) To receive report from PC Josh Kitchen, West Mercia Community Policing Team   | JK/KB |
|     | e) To receive representations from the Public  | KB    |
| 4)  | <b>To Note the Resignation of Cllr Paul McGuire</b>  | KB    |
| 5)  | <b>To approve the Minutes Parish Council Meeting on 1<sup>st</sup> September 2021</b>  | KB    |
| 6)  | <b>To Comment on Planning Applications for Determination by Herefordshire Council:</b>   |       |
|     | a) 213320, 23 Scotch Firs, Fownhope, HR1 4NW. Proposed single storey rear and side extension including new porch.  | DQ    |
|     | b) 212674, Ladygrove, Mordiford, HR1 4LT. Proposed repair and renovation of Ladygrove Cottage and attached outbuilding to form an extended residential dwelling.   | DQ    |
|     | c) 213466, 23 Court Orchard, Fownhope, HR1 4NY. Proposed rear extension.   | DQ    |
|     | d) 213389, 29 Nover Wood Drive, Fownhope, HR1 4PN. Conversion of existing garage and extension to provide additional ancillary accommodation to dwelling.  | DQ    |
| 7)  | <b>To Note Planning Responses Submitted to Herefordshire Council under Devolved Powers:</b>  |       |
|     | a) 211522, Mill Field, Fownhope. Application for variation of condition 2 of planning permission 163707/F, to amend drawings with regards layout and house types. General Comment Submitted.                   | DQ    |
| 8)  | <b>To Note Planning Decisions Made by Herefordshire Council:</b>   |       |
|     | a) 204002, Eastwood, Fownhope, HR1 4QA. Proposed erection of replacement dwelling following demolition of existing dwelling. Demolition of selected ancillary buildings to dwelling. Approved with conditions. | DQ    |
|     | b) 211006/7, Stone House, Fownhope, HR1 4PJ. Proposed extension and alterations to outbuildings. Withdrawn.  | DQ    |
|     | c) 200862, Nash Farm, Fownhope, HR1 4PS. Approval of details reserved by conditions attached to LBC 172275. Approved.  | DQ    |
| 9)  | <b>To Consider Other Matters Relating to Planning:</b>   |       |
|     | a) To consider amending the S.106 wish list lodged with Herefordshire Council  | KB    |
| 10) | <b>Finance:</b>  |       |
|     | a) To receive financial reports and report from Finance Working Group and agree action   | HT    |
|     | b) To consider the draft budget for 2021/2022  | KB    |
|     | c) To receive the External Audit Report and Certificate 2020/2021  | KB    |
|     | d) To consider quotations received to remove Ash Tree at Mistletoe Cottage/Common Land   | KB    |

	e) To consider applications for HC's Climate and Nature Grant f) To note receipt of £20 cash from Community Event and approve Clerk's payment into account g) To consider quotation for cyber security insurance h) To approve invoices to be paid (below)	KB KB KB KB
11)	<b>Community:</b> a) To consider holding another Christmas Roadshow in December 2021 b) To consider holding another Herefordshire Heartstart session c) To note letter of thanks to Dr. Alison Wood on her retirement	KB KB KB
12)	<b>Environment:</b> a) To receive an update from the Environment Group and agree any action b) To consider Environment Agency report on discharge of effluent to surface or ground water	KB KB/DQ
13)	<b>Highways:</b> a) To receive report and agree any works to be undertaken b) To receive report from B4224 Strategy Group Meeting and agree action if required c) To consider condition of road markings carried out under community commissioning scheme d) To receive update concerning B4224 Social Value Project and agree action	SE KB KB KB
14)	<b>Footpaths:</b> a) To receive report concerning footpaths and agree any works to be undertaken	TJ
15)	<b>FRFA/Recreation Field:</b> a) To receive any updates on FRFA issues and agree action	MS/KB
16)	<b>Next Meeting:</b> To note date and agenda items for meeting Wednesday 3 <sup>rd</sup> November 2021	KB

**Payments to be approved:**

Payee	Details	Budget Heading	Excl. VAT	VAT	Total amount
Suzi Bruce	Grass Cutting, Community Gardens	Grass Cutting	50.00	-	50.00
Suzi Bruce	Biggs Lane, Sediment Pit, Gateways, Stream clearance	Lengthsman	250.00	-	250.00
Helen Tinson	Clerk Salary (September 2021)	Clerk	649.04	-	649.04
PKF Littlejohn	External Audit Fees	Audit	200.00	40.00	240.00
Open Spaces	Annual Membership	Subscriptions	45.00	-	45.00
Kevin Braybrook	Reimburse expenses, Bookers	Community Engagement	52.28	2.60	54.88
Dorothy Quayle	Reimburse expenses, Kaspersky	Website	39.99	-	39.99
Mike Simmons	Reimburse expenses, Amazon	General Admin	4.99	-	4.99
Helen Tinson	Reimburse expenses, Eventbrite	Training (FH)	32.44	6.49	38.93

Helen Tinson, Clerk  
1<sup>st</sup> October 2021