



**Parish Councillors are summoned to attend a Meeting of Fownhope Parish Council at Fownhope Pavilion on Wednesday 7<sup>th</sup> December 2022 at 7.00pm. The Public and Press are cordially invited to attend.**

1)	<b>To accept apologies for absence</b>	KB
2)	<b>To Receive any Declarations of Interest and Requests for Dispensations</b>	KB
3)	<b>Open Session:</b> a) To receive report from the Ward Councillor b) To receive representations from the Public	JH KB
4)	<b>To approve the Minutes from the Parish Council Meeting on 2<sup>nd</sup> November 2022</b>	KB
5)	<b>Environment:</b> a) To receive an update from the Environment Group and agree action as required b) To ratify the decision made between meetings to extend the existing Environmental Stewardship Scheme c) To consider response to Wye Valley AONB DEFRA Access Improvement Funding d) To receive update concerning tree works required in the annual survey and agree action e) To consider further sign for new fencing at Tan Brook, at a cost of up to £15 f) To consider FNMH proposal to install lighting in the car park on Biggs Lane	GW KB KB HT/KB SE KB
6)	<b>Footpaths:</b> a) To receive report and agree any works to be undertaken b) To consider response to Public Path Diversion Order, FWD5, Old Potato Store Development	TJ/WM KB
7)	<b>Finance and Policy:</b> a) To receive financial report and agree action as required b) To consider and approve the draft budget and set the precept for 2023/24 c) To ratify payments made between meetings (below in red) d) To approve invoices to be paid (below in black) e) To consider and renew the following policy documents: i. Community Engagement Policy ii. Complaints Procedure iii. Dignity and Work Policy iv. Disciplinary and Grievance Policy v. Equality policy vi. Grants and Donations Policy vii. Health and Safety Policy viii. Publication Scheme ix. Training and Development Policy	HT KB KB KB HT
8)	<b>Highways:</b> a) To receive report and agree any works to be undertaken b) To consider Traffic Regulation Order to extend the 30mph limit past new development c) To receive proposal from Pavement Working Group and agree action as required	SE KB SE
9)	<b>Local Council Award Scheme:</b> a) To consider and adopt the draft business plan b) To consider and adopt the draft statements	LS/HT LS/HT

	c) To consider any further outstanding requirements and agree submission of the application for the Quality Gold award	LS/HT
10)	<b>To Comment on Planning Applications for Determination by Herefordshire Council:</b> a) 223474 & 223840 (LBC): 2 Fownhope Court, Fownhope, HR1 4PB. Proposed single storey home office (plus Listed Building Consent)	DQ
11)	<b>To Note Planning Decisions Made by Herefordshire Council:</b> a) 221696/L: 3 & 5 Fownhope Court. Internal alterations with intent of integrating to single dwelling. Approved with conditions. b) 223027: Land at Glen Ridge. Application for approval of details reserved by condition 14, 214617. Approved. c) 223627: Hope Springs. Application for the discharge of details reserved by condition 4, 220879. Approved.	DQ DQ DQ
12)	<b>To Consider Other Matters Relating to Planning:</b> a) To receive report concerning affordable housing at Mill Field and agree action	KB
13)	<b>FRFA/Recreation Field:</b> a) To receive any updates on FRFA matters and agree action as required b) To receive an update and consider response to BBLP Social Value Project	MS KB
14)	<b>Next Meeting:</b> To note date and agenda items for the Parish Council Meeting on Wednesday 1 <sup>st</sup> February 2023 at 7pm  <i>To pass a resolution to exclude members of the public and press for the following confidential matter:</i>	KB KB
15)	<b>Employment: Clerk's Salary</b> a) To consider the LGA agreed National Salary Award for 2022-2023, backdated to 1 <sup>st</sup> April 2022.	KB

**Payments to be approved:**

Payee	Details	Budget Heading	Excl. VAT	VAT	Total amount
Suzi Bruce	Strimming, Sediment Pit, Gate	Lengthsman/P3	110.00	-	110.00
Suzi Bruce	Grass Cutting Community Gardens	Grass Cutting	25.00	-	25.00
FRFA	Pavilion 5/10/22	Meeting Room Hire	20.00	-	20.00
Nick Maddy Coaches	Ross Bus October & November	Bus Service	180.00	-	180.00
FRFA	Pavilion (November)	Meeting Room Hire	TBC	-	TBC
Suzi Bruce	Tan Brook Fencing	Parish Improvement	TBC	TBC	TBC
Stuart Eames	Reimburse expenses re Grit	Winter Gritting	21.67	4.33	26.00
Helen Tinson	Reimburse expenses re Grit Bins	Parish Improvements	215.47	43.09	258.56
Helen Tinson	Reimburse expenses re Replacement Danger Deep Water Sign	Parish Improvements	9.56	1.92	11.48
Helen Tinson	Reimburse expenses re Farm Animals signs	P3/Parish Improvements	64.83	12.96	77.79
Helen Tinson	Clerk Salary (November 2022)	Clerk Salary	804.64	-	804.64

Helen Tinson, Clerk,  
2<sup>nd</sup> December 2022