



**Parish Councillors are summoned to attend a Meeting of Fownhope Parish Council via online meeting facility Zoom on Wednesday 7<sup>th</sup> April 2021 at 7.00pm.  
Meeting ID: 841 1278 2483. Passcode: 120335.  
The Public and Press are cordially invited to attend.**

1)	<b>To accept apologies for absence</b>	MC
2)	<b>To Receive any Declarations of Interest and Requests for Dispensations</b>	MC
3)	<b>To approve the Minutes of the Parish Council meeting on 3<sup>rd</sup> March 2021</b>	MC
4)	<b>Open Session:</b> a) To receive report from the Ward Councillor b) To receive representations from the Public	JH MC
5)	<b>Finance:</b> a) To receive financial reports and update on Section 106 monies and agree any action b) To consider FCLT request for financial support of £75 for NCLT annual subscription c) To approve invoices for payment (see page 2)	HT MC MC
6)	<b>To Comment on Planning Applications for Determination by Herefordshire Council:</b> a) To consider any planning applications received before the meeting	DQ
7)	<b>To Note Planning Responses Submitted to Herefordshire Council under Devolved Powers:</b> a) 210211: Oldstone Cottage, Fownhope, HR1 4PJ. Proposed replacement bay windows. Support with comment.	DQ
8)	<b>To Consider Other Matters Relating to Planning:</b> a) To consider communication concerning land off the B4224	DQ
9)	<b>Environment:</b> a) To receive an update from the Environment Group and agree any action b) To approve funding £250 for promotional materials and other expenses to support Parish Environmental Coffee Mornings c) To consider increase in hedgerow and tree felling and agree any action d) To consider issue of Himalayan Balsam and agree any action e) To consider street lighting issue in Court Gardens/Nover Wood Drive and agree any action f) To consider management of verges, in particular floral diversity and cutting programme g) To consider applying for free cycle parking stands and agree any action	GW/MC HT MC DQ MC MC MC
10)	<b>Highways:</b> a) To receive report and updates and agree any works to be undertaken b) To consider the Lengthsman Contract for 2021/2022 and agree action c) To consider B4224 General Scrutiny Committee Meeting held 22 <sup>nd</sup> March 2021, BBLP's Reparations Offer and agree action d) To receive update on traffic calming and agree action	KB KB/TJ KB KB
11)	<b>Footpaths:</b> a) To receive report concerning footpaths and agree any works to be undertaken b) To receive report concerning updated walks and agree action c) To receive update concerning the Parish Trail and agree printing costs	TJ/PM SE

12)	<b>FRFA:</b> a) To receive any updates on FRFA issues and agree action b) To receive the amended Strollers Agreement and agree action c) To receive RoSPA Play Area and Skate Ramp 2021 Inspection Reports and agree any action d) To consider an anonymous donation of £2000 through CAF for Playground Refurbishment e) To receive Ed's resignation as weekly play area inspector and recruit replacement	MS MS MC MC MC
13)	<b>Fownhope Community Land Trust:</b> a) To consider proposal by FCLT Board to monitor compliance with the lease of The Old School, Fownhope in particular in relation to affordable rents and tenants' connections with Fownhope	MC
14)	<b>Website:</b> a) To approve inclusion of CarWow Electric Charging Point web link on Fownhope website	HT
15)	<b>Training:</b> a) To approve training costs of £260/£365 plus VAT for RoSPA Play Inspector Training Course b) To approve training costs of £30 per attendee for NALC Online Training Events	MC MC
16)	<b>Community:</b> a) To consider arrangements for the 2021 Annual Parish Meeting	MC
17)	<b>Standing Considerations:</b> a) To consider introducing a regular agenda item to assess the impact of Council Decisions on the Climate Emergency Biodiversity and Crime and Disorder.	MC
18)	<b>Agenda Items for Next Meeting:</b> To note agenda items for the May 2021 meeting	MC
19)	<b>Date of Next Meeting:</b> Wednesday 5 <sup>th</sup> May 2021: The Annual Meeting of the Parish Council	MC

**Payments to be approved:**

Payee	Details	Budget Heading	Excl. VAT	VAT	Total amount
Helen Tinson	Clerk Salary (March)	Clerk	642.72	-	642.72
Helen Tinson	Work from Home Allowance x 4 mths (Dec 20, Jan-March 21)	Clerk	52.00	-	52.00
Helen Tinson	Expenses (Dec, Jan, Feb, March)	Clerk Expenses	98.12	15.00	113.12
HMRC	PAYE/NIC	Clerk	497.09	-	497.09
PATA Payroll	Payroll Support Jan-March 2021	Admin	23.85	-	23.85
RoSPA	Play Area Inspection Fees	Playground Inspection Fee	137.00	27.40	164.40
Peebles Tree Care	Biggs Lane & Tan Brook	Tree Survey and Works	615.00	-	615.00
Suzi Bruce	Grass Cutting, Community Gdns	Grass Cutting	25.00	-	25.00
Suzi Bruce	Strimming, Leaf Clearance,	Lengthsman	170.00	-	170.00
Nick Kingsford	Reimburse expenses: Revised Walking Routes	Parish Maintenance	94.17	-	94.17
Andrew Thomas	Repair and refix noticeboard post	Parish Maintenance	106.00	-	106.00
Dorothy Quayle	Reimburse expenses: litter pick	Parish Maintenance	31.98	-	31.98

**Helen Tinson, Clerk,  
31<sup>st</sup> March 2021**