



Parish Councillors are summoned to attend a Meeting of Fownhope Parish Council at Fownhope Pavilion on Wednesday 7th June 2023 at 7.00pm. The Public and Press are cordially invited to attend.

1)	To accept apologies for absence	SE
2)	To Receive any Declarations of Interest and Requests for Dispensations	SE
3)	Open Session: a) To receive report from the Ward Councillor b) To receive representations from the Public	GB SE
4)	To approve the Minutes from the Annual Meeting of the Parish Council on 17th May 2023	SE
5)	Finance: a) To consider the Annual Governance and Accountability Return 2022/2023: i) To receive and note the Annual Internal Auditor Report ii) To consider and approve the Annual Governance Statement iii) To consider, approve and sign the Annual Accounting Statements iv) To set the dates of the Period for the Exercise of Public Rights b) To consider renewal of Cyber Security Insurance at a cost of £370.25 per year c) To approve annual subscriptions for 2023/2024 d) To approve invoices to be paid (below in black)	SE/HT HT HT SE
6)	Policy: a) To consider drafting a new Planning Policy b) To consider drafting a new Environmental Policy	SE HT
7)	Highways: a) To receive report and agree any works to be undertaken	SE
8)	Environment: a) To receive a report from the Environment Group and agree action as required b) To consider financial support for Fownhope Community Saturday event 24 th June 2023 c) To consider grass cutting at Scotch Firs and agree action as required d) To appoint a new Tree Warden and note the date of the Annual Tree Survey – Thursday 22 nd June and agree action as required	GW HT SE SE
9)	Footpaths: a) To receive report and agree any works to be undertaken	WM/TJ
10)	To Consider Other Matters related to Planning a) To receive update on the Dark Sky Deed of Covenant and agree action if required	KB
11)	FRFA/Recreation Field: a) To receive report on FRFA matters and agree action as required b) To consider planning application in relation to the proposal to extend the patio area	MS SE
12)	Fownhope Community Land Trust: a) To consider response to communication concerning Community Right to Bid b) To consider draft article on Affordable Housing Needs and agree action as required	SE/KB KB

13)	Community: a) To consider commenting on the published Coronation Booklet b) To consider and agree top three priorities for West Mercia Police SNT Q3	SE/MS SE
14)	Clerk's Report: a) To receive report	HT
15)	Next Meeting: a) To note date and agenda items for the next Meeting of the Parish Council – Wednesday 5 th July 2023 <ul style="list-style-type: none"> • To consider and approve the Risk Management Policy and Risk Register 	SE

Payments to be approved:					
Payee	Details	Budget Heading	Excl. VAT	VAT	Total amount
Nick Maddy Coaches	Ross and Ledbury Bus May	Bus Service	180.00	-	180.00
FRFA	Pavilion May	Meeting Room Hire	TBC	-	TBC
Suzi Bruce	Install gates	P3	413.00	6.60	419.60
BHIB	Cyber Security Insurance	Insurance	370.25	-	370.25
Helen Tinson	Clerk Salary (May 2023)	Clerk Salary	851.90	-	851.90
G&J Maintenance	Grass Cutting Scotch Firs	Grass Cutting	240.00	-	240.00

Helen Tinson, Clerk,
2nd June 2023