



**Parish Councillors are summoned to attend a Meeting of Fownhope Parish Council at Fownhope Pavilion on Wednesday 7<sup>th</sup> July 2021 at 7.00pm.**

**The Public and Press are cordially invited to attend.**

**The meeting will be held in line with national COVID guidance and will be limited to parish councillors and Clerk, plus six local residents indoors – additional attendance by local residents will mean the meeting will assemble outside.**

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|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| 1)  | <b>To accept apologies for absence</b>                                                                                                                                                                                                                                                                                                                                                                                            | KB                               |
| 2)  | <b>To Receive any Declarations of Interest and Requests for Dispensations</b>                                                                                                                                                                                                                                                                                                                                                     | KB                               |
| 3)  | <b>To approve the Minutes of the Annual Meeting of the Parish Council on 5<sup>th</sup> May 2021 and the Extra Ordinary Meeting on the 14<sup>th</sup> June 2021</b>                                                                                                                                                                                                                                                              | KB                               |
| 4)  | <b>To note status of current vacancy</b>                                                                                                                                                                                                                                                                                                                                                                                          | KB                               |
| 5)  | <b>Open Session:</b><br>a) To receive report from the Ward Councillor<br>b) To receive representations from the Public                                                                                                                                                                                                                                                                                                            | JH<br>KB                         |
| 6)  | <b>Finance:</b><br>a) To receive financial reports<br>b) To consider costs of £115.08 plus VAT for a clamp to adjust one of the new SIDs<br>c) To approve FNMH room hire costs of £20 for CSW training on 23 <sup>rd</sup> July<br>d) To consider removal of three Vodafone outdoor antennae at a cost of £150<br>e) To agree charitable donation for copies of the Parish Map<br>f) To approve invoices for payment (see page 2) | HT<br>KB<br>KB<br>KB<br>KB<br>KB |
| 7)  | <b>Policies and Procedures:</b><br>a) To consider approving the amended Risk Register<br>b) To consider LGA Code of Conduct and agree which Code to adopt<br>c) To consider approving the draft Standard Operating Procedures document<br>d) To consider amendment to Standing Orders/Financial Regulations                                                                                                                       | KB<br>KB<br>KB<br>KB             |
| 8)  | <b>To Comment on Planning Applications for Determination by Herefordshire Council:</b><br>a) 212200, Holly House, Ringfield Drive, Fownhope, HR1 4PR. Proposed new vehicular access, single parking space and single detached garage.<br>b) 212171, Rowan, Caplor Lane, Fownhope, HR1 4PJ. Proposed single storey extensions to rear and front, with demolition of existing lean-to.                                              | KB<br>KB                         |
| 9)  | <b>To Note Planning Responses Submitted to Herefordshire Council under Devolved Powers:</b><br>a) 211583, Manor Farmhouse, Fownhope. Proposed repairs to timber framed porch. Support.<br>b) 211558, The Hawthorns, Terrace Farm Road, Woolhope, Proposed 3-bay Garage. Support.                                                                                                                                                  | KB<br>KB                         |
| 10) | <b>To Note Planning Decisions Made by Herefordshire Council:</b><br>a) 211558, The Hawthorns, Woolhope, Proposed 3-bay Garage. Approved with conditions.<br>b) 211117, Beechcroft, Fownhope. Works to Trees in Conservation Area. Works Can Proceed.<br>c) 201353, Lady Grove, Mordiford. Proposed conservatory, extension and restoration. Withdrawn.                                                                            | KB<br>KB<br>KB                   |
| 11) | <b>To Consider Other Matters Relating to Planning:</b><br>a) To consider MF Freemans' response to PC comments concerning Mill Field development<br>b) To consider communication concerning strategic housing provision                                                                                                                                                                                                            | KB<br>KB                         |

	c) To consider HC communication to update Section 106 Wish List d) To consider HC response to letter concerning the development at land adjacent to Medical Ctr	KB KB
12)	<b>Community:</b> a) To consider volunteer event on 5 <sup>th</sup> September b) To consider three main areas of concern for submission to Local Policing Team c) To consider proposal for playground markings from St. Mary's School PTA d) To consider arrangements to reinstate the bus service to Ross and Ledbury e) To consider reserving Recreation Field for village events for Queen's Platinum Jubilee, June 22	KB/GW KB HT/KB HT KB
13)	<b>Environment:</b> a) To receive an update from the Environment Group and agree any action b) To consider tree survey and quotations for work identified c) To consider report concerning tree in Tan Brook, consider issue of erosion and agree action d) To note expiration of Higher-Level Stewardship Scheme in February 2022 and agree action e) To consider feedback from consultation on street lighting and agree action	GW HT/KB DT/KB KB HT/KB
14)	<b>Highways:</b> a) To receive report and updates and agree any works to be undertaken b) To consider verge maintenance at village gateways and possibility of sponsorship c) To consider BBLP communication requesting feedback on the Lengthsman Scheme d) To consider quotations for weed killing along B4224	SE KB KB KB
15)	<b>Footpaths:</b> a) To receive report concerning footpaths and agree any works to be undertaken	TJ/PM
16)	<b>FRFA/Recreation Field:</b> a) To receive any updates on FRFA issues and agree action b) To consider quotations for playground maintenance	MS KB
17)	<b>Fownhope Community Land Trust:</b> a) To ratify approval of wording for Marches Community Led Homes website b) To note the Old School Deed of Covenant and Schedule and Questionnaire	KB KB
18)	<b>Herefordshire Council:</b> a) To receive report from Parish Council Summit on 23 <sup>rd</sup> June and consider signing up to the Parish Council Reference Working Group	KB
19)	<b>Consultations:</b> a) To consider response to the PCC Town and Parish Council Survey, deadline 18 <sup>th</sup> August 2021	KB
20)	<b>Standing Considerations:</b> a) To consider the impact of council's decisions on matters of climate emergency, biodiversity and crime and disorder	KB
21)	<b>Next Meeting:</b> To note date and agenda items for meeting Wednesday 1 <sup>st</sup> September 2021	KB

<b>Payments to be approved:</b>					
Payee	Details	Budget Heading	Excl. VAT	VAT	Total amount
Pallisers	Oil for mowing equipment (Oct 20)	Rec Field Expenses	28.43	5.69	34.12
Suzi Bruce	Grass Cutting, Community Gdns	Grass Cutting	50.00	-	50.00
Suzi Bruce	Grass Cutting, Strimming	Lengthsman	246.70	-	246.70
Helen Tinson	Clerk Salary June 2021	Clerk	649.04	-	649.04
Robin Peers	Internal Audit 2020/2021	Audit Fees	100.00	-	100.00
Jacs	Village Gateways	Traffic Calming	2286.86	457.37	2744.23

Helen Tinson, Clerk, 2<sup>nd</sup> July 2021