



Parish Councillors are summoned to attend a Meeting of Fownhope Parish Council at Fownhope Pavilion on Wednesday 7th September 2022 at 7.00pm. The Public and Press are cordially invited to attend.

1)	To accept apologies for absence	KB
2)	To Receive any Declarations of Interest and Requests for Dispensations	KB
3)	Open Session: a) To receive report from the Ward Councillor b) To receive representations from the Public	JH KB
4)	To approve the Minutes from the Parish Council Meeting on 6th July 2022 and the Extra Ordinary Meeting on 3rd August 2022	KB
5)	Finance and Policy: a) To receive financial report and note conclusion of External Audit (if available) b) To consider proposal from Investment Advisory Group concerning changes to the portfolio c) To consider request to forward a letter to NALC on behalf of a Parishioner in connection with Parish Council funding for Churchyards d) To consider purchasing the latest Arnold-Baker book on Local Council Administration at a discounted cost of £131.99 e) To approve invoices to be paid (below in black)	HT KB KB LS KB
6)	Footpaths: a) To receive report and agree any works to be undertaken b) To consider communication concerning access problems on PROW c) To consider removal of fallen trees on FWD5 (owner unknown) d) To consider correspondence requesting further signage to warn of the sink hole at Tan Brook	TJ/WM TJ/WM TJ/KB KB
7)	Environment: a) To receive an update from the Environment Group and agree actions b) To consider response to the PC report generated by The Great Collaboration portal c) To receive the annual tree survey and consider quotations for works recommended d) To note the resignation of the current volunteer Tree Warden e) To consider communication concerning dog poo signage	GW GW KB KB KB
8)	To Comment on Planning Applications for Determination by Herefordshire Council: a) 222674: Fownhope House, Fownhope. Works to Trees in a Conservation Area. b) 222338: Land at Old Potato Store, Fownhope. Application for variation of condition 4 of planning permission 203345. Minor amendments to list of approved plans to reflect the addition of PV panels, minor elevational changes, plot 1 house type substitution and changes to garage of plot 9.	DQ DQ
9)	To Note Planning Decisions Made by Herefordshire Council: a) 221903: 43 & 44 Court Orchard. Demolition and rebuild of fire damaged properties. Approved. b) 222130: Land at Caplor Farm west of Mount Pleasant. Installation of EE mast etc. Refused.	DQ DQ
10)	To Consider Other Matters Relating to Planning: a) To consider Herefordshire Council's application of conditions to approved planning applications with respect to Fownhope's NDP	KB/DQ

11)	Highways: a) To receive report and agree any works to be undertaken b) To receive update concerning the B4224 Multi Parish Group b) To consider widening the pavement along the B4224 shop side entrance to the village	SE KB KB/LS
12)	Local Council Award Scheme: a) To consider and approve draft business plan b) To consider and approve draft annual report for publication on website c) To confirm by resolution that full statements have been prepared to satisfy the requirements of the Quality Gold Award	HT HT HT
13)	FRFA/Recreation Field: a) To receive any updates on FRFA matters and agree actions b) To receive update and consider response to BBLP Social Value Project	MS KB
14)	Next Meeting: To note date and agenda items for the Parish Council Meeting on Wednesday 5 th October 2022 at 7pm	KB

Payments to be approved:

Payee	Details	Budget Heading	Excl. VAT	VAT	Total amount
Nick Maddy Coaches	Ross & Ledbury Bus: July	Bus Service	180.00	-	180.00
FRFA	Meeting Room Hire	Meeting Room Hire	10.00	-	10.00
PIP Printing	Fownhope Walk Reprints	Community Engagement	760.57	0.00	760.57
RS Signs & Engraving	Bench Plaque	Parish Improvements	83.15	16.63	99.78
Suzi Bruce	Strimming/Sediment Pit/Biggs Lane	Lengthsman	70.00	-	70.00
Nick Kingsford	Reimburse Expenses Walk 6 Pointer	Parish Improvements	25.00	-	25.00
Dorothy Quayle	Reimburse Expenses – Kaspersky	Administration	39.99	-	39.99
Helen Tinson	Clerk Salary (August 2022)	Clerk Salary	689.76	-	689.76
Helen Tinson	Reimburse Expenses - Squarespace	Administration	180.00	36.00	216.00

Helen Tinson, Clerk,
2nd September 2022