



MINUTES

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	<p style="text-align: center;"><u>Minutes of Parish Council Meeting held on 2nd March 2022</u></p> <p>The meeting was held in person at the Pavilion with a Zoom login for members of the public</p> <p>Present: Cllr Kevin Braybrook (in the Chair) and Cllrs Mike Cohn, Mike Simmons, Frank Hemming, Phil Bream, Dorothy Quayle, Stuart Eames, Gareth Williams, Will Morris and Lavinia Smith.</p> <p>In attendance: 5 members of the public plus 3 on Zoom; Clerk Helen Tinson.</p> <p>1) Apologies for Absence: Cllrs Dan Teague and Tim Jones; Ward Cllr Hardwick</p> <p>2) To Receive any Declarations of Interest and Written Requests for Dispensation: To receive any declarations of interest: Cllr Dorothy Quayle declared a non-pecuniary interest in agenda item 15b; Cllr Will Morris declared a pecuniary interest in agenda item 13a; and Cllr Mike Simmons declared a pecuniary interest in agenda items 15c and 15d; The Declarations of Interest book was signed. To consider any written requests for dispensations: there were none.</p> <p>3) Open Session:</p> <p>a) Report from Ward Councillor: There was no report.</p> <p>b) Report from West Mercia Community Policing Team: There was no report, though it was noted that open surgeries are being held at both Wye Leisure and West End Stores at various dates during March, April and May. The dates and times will be published on the noticeboard, Flag, Facebook and emailed newsletter. HT</p> <p>c) Representation from the Public: The Chairman reported correspondence received via email complaining that heavy machinery at the Mill Field Development is being driven through the footpath gate which has caused the footpath to become muddy and indistinguishable from the field. It was agreed that the Clerk will contact the developer. HT</p> <p>4) Minutes of the Previous Meeting: Members considered the minutes of the Parish Council meeting on 2nd February 2022. It was RESOLVED: to approve the minutes as a true record of the meeting, which were duly signed by the Chairman. KB</p> <p>5) Community:</p> <p>a) Members considered arrangements and budgets for the Queen’s Platinum Jubilee Celebrations on 2-5 June 2022. Several proposals for events have been received from community groups and a meeting of the various parties had been held on 16th February. An itinerary for events on Thursday 2nd June and Friday 3rd June was discussed. The FRFA confirmed that the use of the hall and field would be donated without charge. It was RESOLVED: to approve the itinerary proposed, and to release the hall and field booking with the FRFA for Saturday 4th and Sunday 5th June if no one else came forward imminently to request the space. HT It was RESOLVED: to approve a budget of up to £2000 to support the community events.</p>	<p>Page Number:</p> <p>210/3 /2122 1 of 5</p>
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	<p>It was RESOLVED: that the working group (Cllrs Kevin Braybrook, Mike Cohn and Tim Jones) would meet with individual organisations to progress arrangements and assign the budget.</p> <p>The Parish Council wished to thank the FRFA for their generosity, and Mr. and Mrs Rob Price for their help and co-operation with the Tom Spring Memorial Jubilee Commemorative plans.</p> <p>b) Members considered three dates for the Annual Parish Meeting. It was RESOLVED: to hold the Annual Parish Meeting at 6pm on Sunday 15th May, preceded by the Annual Volunteer Thank You Tea at 3.30/4pm (time tbc).</p> <p>c) Members considered arrangements for ongoing submissions to the Fownhope Flag. The Clerk reported that she had made lengthy submissions for the March issue which raised a question about the financial impact to the Flag. The Clerk also wished to establish if the current submissions are meeting the required balance. It was RESOLVED: to keep the articles as they are for the time being and review in two or three months.</p> <p>6) Environment:</p> <p>a) Members received a presentation from Cllr Gareth Williams detailing actions achieved in 2021 and proposals for 2022 and, noting the current increase in domestic heating costs, statistics about the financial impact more renewable energy would have in Fownhope, together with the requirements for capacity (both paid and volunteer). Herefordshire Council have launched Greener Footprints incorporating The Great Collaboration as the Greener Footprints Toolkit. It was agreed that the main action for the Environment Group is to agree capacity and budget costs for actions. The next Environment Group meeting is scheduled for Monday 21st March at 6.00pm at The Green Man, anyone is welcome to attend.</p> <p>In response to a question concerning phosphates in the River Wye, it was noted that a local farmer is currently coordinating efforts to reduce phosphates and run off and is planning to present a report to the Environment Group in the coming months,</p> <p>b) Members received an update concerning the work required to the trees at the Fire Station. The Clerk reported that it was not possible for the agreed contractor to proceed with his original quotation and he had needed to reprice the work at £1675. The revised price had been accepted as it was still less than the other two quotations received. Planning permission is expected imminently and work has been provisionally scheduled for March.</p> <p>7) Highways:</p> <p>a) Cllr Eames gave a report noting:</p> <ul style="list-style-type: none"> • A 50m section of road at the west side of the village has been resurfaced. Markings have not been restored because a new proposed road marking scheme for the High Street is being planned. Doing a small section was not thought to be worthwhile so this section will remain unmarked for the foreseeable future. Herefordshire Council will support FPC to prepare a new road marking scheme which will be carried out in conjunction with BBLP resurfacing scheme. The new road marking scheme will be presented to the community for feedback once prepared; • The TRO to reduce the speed limit between Mordiford and Fownhope to 40mph has been rejected, though some alteration of signage is suggested around the Fiddlers Green area. It was noted this decision does not take consideration of anticipated increased traffic as a result of the two planned housing developments, and members expressed their disappointment that the developments have been agreed without a requirement for a TRO. It was proposed that data should continue to be collected to inform a further TRO to extend the 30mph at both ends of the village, possibly with money set aside within Mill Field Section 106 monies. Members were in favour of appealing the decision. • The replacement batteries and charger for the SIDs have been delivered and installed. Data from the SIDs show 14.6% of vehicles entering the village at the shop end are speeding at between 32 and 43mph, 13.7% at the church end; data tracking vehicles travelling out of the 	<p>KB/MC TJ</p> <p>HT</p> <p>HT/MS</p> <p>HT</p> <p>211/3 /2122 2 of 5</p>
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	<p>village shows 28% are speeding at between 32 and 43mph at the shop end and 41% at the church end.</p> <ul style="list-style-type: none"> • Six drainage issues have been reported to BBLP since the end of January, only one of which has so far been attended to. Cllr Eames is continuing to observe the drain in the new section of tarmac on the High Street and is awaiting further rainfall. • Two quotations have now been received for the tarmac work required to the Recreation Field Access Track. Both are similar in terms of cost but different in proposed solution. A proposal will be made to full council on receipt of the third quotation and exploration of the proposed solutions. <p>b) Members considered HC/BBLP Verge Cutting Programme for 2022/2023 and discussed whether to cut once or twice during the spring/summer. It was RESOLVED: to request verges are cut once later in the summer as 2021/2022.</p> <p>c) Members considered joining HC/BBLP Lengthsman and P3 scheme for 2022/2023. It was RESOLVED: to join the scheme for 2022/2023.</p> <p>Members considered the draft Annual Maintenance Plan for the Lengthsman and P3 scheme for 2022/2023. It was RESOLVED: to approve the draft Annual Maintenance Plan and submit it to BBLP.</p> <p>d) Members considered the drainage grant currently available from HC/BBLP. Cllr Stuart Eames proposed that the grant is used to finish work on Capler Lane and Common Hill Lane. It was RESOLVED: to detail the work required, obtain quotes and submit the grant application.</p> <p>e) Members were asked to move the agenda item to approve the Parish Lengthsman for 2022/2023 to confidential session at the end of the meeting. It was RESOLVED: to discuss recruitment of the Parish Lengthsman during confidential session.</p> <p>8) Footpaths:</p> <p>a) Cllr Will Morris reported another waywarden has been recruited; templates for recording issues have been sent to all waywardens and feedback is good; reports of damage had been received following the storms but all landowners had taken swift action and all reported issues have been resolved; waymarkers have been delivered and distributed to the waywardens who are working hard to install them; and the new stile kits and fingerposts approved last month have been delivered and are being installed by the Lengthsman this week.</p> <p>b) Members considered a public footpath diversion order for footpath FWD5. The Footpaths team consider the proposal a minor diversion and raised no concerns. Members noted that the plans show a property sited on the existing public right of way and expressed surprise that planning permission had been granted before permission had been received to relocate the footpath. A request was made to specify that the footpaths should be regular gates and not kissing gates. A member of the public suggested that the Parish Council should object to the proposal unless the developer makes a financial payment to the community. The majority of members were not in favour of this approach. It was RESOLVED: to support the public footpath diversion order but noting members' surprise that the planning permission was granted before the footpath diversion, and noting the requirement for regular gates rather than kissing gates.</p> <p>9) FRFA:</p> <p>a) Members received a report noting that the tractor, sweeper and toppler have all had work done; the new floor covering in the Pavilion has been agreed and will be carpet (cleanable and sound Absorbing); and it has not been possible to locate the water pipe so they plan to install a new pipe.</p> <p>10) Consultations:</p> <p>a) Members considered response to the Wye Valley AONB request for comments concerning the Government's response to the Glover Review of AONBs and National Parks. Feedback overall</p>	<p>HT</p> <p>HT</p> <p>HT</p> <p>SE/HT</p> <p>HT</p> <p>HT</p> <p>212/3 /2122 3 of 5</p>
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	<p>was positive with general support for the proposals. It appears that the proposals will give more protection and greater weight to existing rules and regulations. It was RESOLVED: to submit a response based on the above comments.</p>	HT
b)	<p>Members considered HCs consultation on LGA’s Model Code of Conduct and arrangements for Herefordshire Council from May 2022. It was RESOLVED: for the Clerk to send a copy of the email to all members and for members to respond individually.</p>	HT/ALL
11)	<p>To Comment on Planning Applications for Determination by Herefordshire Council:</p>	
a)	<p>203528: Site at Citterdine, Mordiford. HR1 4LT. Proposed detached garage/car port and stable building. It was noted that this application had been received after the agenda had been published and is an amendment to an existing application from 2020. The proposed changes reduce the footprint slightly and propose a first floor and change of use for one holiday let. The planning group have considered the application and raised no concerns in terms of design or local impact. It was RESOLVED: to SUPPORT the application.</p>	HT
12)	<p>To Note Planning Responses Submitted to Herefordshire Council under Devolved Powers:</p>	
a)	<p>214082: Hope Springs, Mordiford, HR1 4LT. Proposed garage and carport storage and office, porch and loft conversion. Objected due to height. Subsequently withdrawn.</p>	
13)	<p>To Note Planning Decisions Made by Herefordshire Council: It was noted:</p>	
a)	<p>213092: Mill House Farm, HR1 4NT Proposed Oak framed workshop and store. Approved with conditions.</p>	
b)	<p>214440: Stoney Croft, HR1 4PJ. Works to Trees in Conservation Area. Can Proceed.</p>	
c)	<p>214056: 1 Nash Cottages, HR1 4PS. Proposed single storey rear extension. Approved with conditions.</p>	
14)	<p>To Consider Other Matters Relating to Planning:</p>	
a)	<p>Herefordshire Local Plan 2021-2041 Spatial Options Consultation: Members were informed that the Clerk submitted a response written by Cllr Kevin Braybrook and Dorothy Quayle on behalf of the Parish Council in accordance with the concept of the Neighbourhood Plan, and noting potential impact on a parish in an AONB.</p>	
15)	<p>Finance:</p>	
a)	<p>Finance Report: Members received a financial report noting combined bank balances are currently £38,836.13. Invested Funds at 2nd March 2022 were £27,092.05. Members were informed that NatWest have been instructed to close the current and reserve accounts and transfer funds to the Lloyds account. A full report at 31.3.22 year end will be presented to the April meeting. It was RESOLVED: to approve the report.</p>	HT
b)	<p>Members considered a request from Fownhope Community Land Trust for financial support in respect of National CLT subscription costs for 2022/2023. It was RESOLVED: to approve costs of £150 for annual membership of NCLT.</p>	HT
c)	<p>It was RESOLVED: to ratify the following payment made between meetings:</p> <ul style="list-style-type: none"> o FRFA, Meeting Room Hire, 26/1/22, £20.00 	
d)	<p>It was RESOLVED: to approve the following invoices for payment:</p> <ul style="list-style-type: none"> o FRFA, Meeting Room Hire, 2/2/22 & 16/2/22, £40.00 o Suzi Bruce, P3, £293.86 o SLCC, Clerk Training, £75.00 plus VAT o Nick Maddy Coaches, Bus Service, £90.00 o Helen Tinson, Clerk Salary February, £649.04 o Elan City, Traffic Calming, £248.48 plus VAT. <p>It was noted that the invoice from Herefordshire Council for the supply of 5 x Marlow Gates has not yet been received.</p>	HT
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<p>16)</p> <p>17)</p>	<p>Next Meeting: Wednesday 6th April 2022.</p> <p>A resolution was passed to exclude Members of the Public for the following confidential matter.</p> <p>Parish Lengthsman: Members considered a proposal to offer a two-year contract to the current lengthsman noting that she continued to offer a superior level of service than any other lengthsman engaged over the past few years. Members were informed of a moderate increase to her hourly rate for 2022/2023, as a result of the increased cost of fuel. It was RESOLVED: to approve the offer of a two-year contract at the revised hourly rate for 2022/2023.</p> <p>Meeting closed 8.57pm</p> <p>Signed Dated</p> <p>Chairman</p>	<p>HT</p> <p>214/3 /2122 5 of 5</p>
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